

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
January 21, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner McKernan - Present  
Commissioner Mirabito - Absent

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE AGREEMENT WITH MCM CONSULTING. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved agreement with MCM Consulting for Next Gen 911 Telephony.
- 2.2 APPROVE INVOICES FROM NHS YOUTH SERVICES. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved two invoices with totals of \$10,149 & \$796 from NHS Youth Services.
- 2.3 APPROVE 4<sup>TH</sup> AMENDMENT TO AGREEMENT WITH . A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved 4th amendment to agreement with Geisinger Clinic/Dr.

Pat Bruno for the District Attorney's office on an as needed basis.

2.4 APPROVE INVOICE FOR CYBERGENETICS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved invoice for Cybergenetics in the amount of \$15,000 for the District Attorney's office.

2.5 APPOINT TO SEDA COG. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), appointed to SEDA COG: Jack McKernan as commissioner representative and Howard Fry as second representative.

2.6 REAPPOINT TO AG LAND PRESERVATION BOARD. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved Re-appoint John Schon, Don Hepburn, and Michael Sherman to the Ag Land Preservation Board with term expiration of 12/31/2018.

2.7 APPOINT TO CONSERVATION DISTRICT. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved Commissioner Mirabito as representative to Conservation District Board of Directors.

2.8 APPROVE COMMISSIONER REPRESENTATIVES. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved Commissioner representatives to various areas:  
Commissioner McKernan: Route 15 Coalition, Chamber of Commerce Advisory Board, WATS, Industrial Properties Corporation, Joinder Board, STEP, Bi-County Office of Aging.  
Commissioner Mussare: Joinder Board, Joinder Board Executive Committee, State Solid Waste Advisory Board, Pine Creek Rails to Trails.  
Commissioner Mirabito: WIB-LEO, Joinder Board, Joinder Board Executive Committee, Ag Land Preservation,, Library Board.

***Mr. McKernan recessed the Commissioners' Meeting at 10:16 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRISON - A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-1, Rogers), approved Brian A. Vargo as full time replacement Central Control Operator - COII - \$22.38/hour effective 1/31/16.

3.3 PRISON - A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-1, Rogers), approved the promotion of Joseph A. Miller as full time replacement Intake Officer - COII - \$20.44/hour effective 1/31/16.

3.4 RMS - BUSINESS OFFICE - A motion by Mr. McKernan and seconded by Mr. Mussare and passed (2-1, Rogers), approved the promotion of Lauren Robinson as full time Recycling Coordinator - Pay grade 9 - \$21.58/hour effective 2/14/16.

3.5 FISCAL SERVICES - A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-1, Rogers), approved Heather M. Rhoads as full time replacement General Accountant - Pay grade 9 - \$41,762.27/annually effective 1/25/16.

3.6 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), adjourned the Salary Board at 10:22 a.m.

***Mr. McKernan reconvened the Commissioners' Meeting at 10:22 a.m.***

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mya Toon announced that Lycoming County is requesting Re-Entry Program Coordinator Proposals (2<sup>nd</sup> Request).

5.2 Mya Toon announced that Lycoming County is requesting bids for 2nd quarter food products.

5.3 The Commissioners presented JWD awards to the following:

Nathan Hill Adam Welteroth.

Thomas Smith David Taylor.

Gandy Williams Dan Knerr.

Kevin DeParlos and Karen Miller spoke about the reason for the award recommendations.

## **6.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Krista Rogers, Controller explained she isn't included on discussions for the salary board items.

Mr. Mussare responded that Human Resources sends the paperwork to the office prior to the hiring.

Mrs. Rogers said that the salary board should not be voting on hirings, replacements, or promotions.

Al Boyer, supervisor from McIntyre Township said that the salaries and expenses in the county need to be reviewed.

Mr. Boyer added that he feels something should be done about the Sun Gazette reporting the number of days that the community is in the dark, but realizes it is a courts' issue.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, January 26, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), adjourned the Commissioners' Meeting at 10:30 a.m.